



**2020 COUNTRY CONFERENCE  
& trade show**

**TRADE BROCHURE**

**Saturday 18th April 2020**

**RACV Resort Torquay**

**“Navigating the Future”**



## EXHIBITION DETAILS

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Dear Healthcare Partner

VPNG Inc is hosting the Victorian Perioperative Nurses Group Country Conference, "Navigating the Future" on the 18th April 2020. The Conference will include topics related to adult retrieval service, environmental sustainability, communication in the operating theatre, the buruli ulcer, meeting national standards, the role of the anaesthetic and PACU nurse, smoke evacuation, bariatric and general surgery. Based on previous Country Conferences, we are anticipating the attendance of 100-150 registrants.

The VPNG Country Conference will provide Healthcare Partners with the opportunity to make contact with nurses in the beautiful beach town of Torquay and surrounding areas. A limited number of Trade Exhibition spaces are available for the Torquay Country Conference with the main exhibition able to accommodate approximately 30 single stands.

The Conference and Trade Exhibition is being held at The RACV Torquay, 1 Great Ocean Rd, Torquay on Saturday 18th April 2020 with delegate registration from 0800hrs. Conference presentations commence at 0850hrs and close at 1700hrs. The Trade exhibition will be open to delegates on Saturday from 0800-0900hrs, as well as during morning tea and lunch.

This year we are offering the opportunity for our Healthcare Partners to provide a workshop/masterclass session to the delegates during concurrent sessions. There are three workshops/masterclass sessions available in a break-out room that will run from 1115-1245 hrs. The sessions will be 25 minutes with a 5 minute change over time. Please advise whether this is of interest to you. The delegates will be able to choose which three sessions they wish to attend.

VPNG are offering Platinum, Gold and Silver sponsorship packages once again with all details included in the brochure. This is an opportunity for extra marketing exposure during the Conference. In addition, if companies would like to place brochures or advertising material in the delegate bags, a small charge will apply. Donations of pens, notepads, sweets and other items useful to the registrants would be welcomed.

Please come and join VPNG in Torquay for a fun and enterprising weekend.



**Tarryn Armour**  
VPNG President

## EXHIBITION DETAILS

### EXHIBITION OPENING HOURS:

Set-up time: Saturday 18th April 2020 from 0600-0730hrs

Pack-up time: Saturday 18th April 2020 from 1530-1630hrs

### EXHIBITION STAND DETAILS:

Cost per stand: \$500 (inclusive of GST)

Two representatives per stand. Food and refreshments for two representatives on Saturday, including registration, morning tea and lunch. Single stand tables and table cloths will be provided.

### CONFERENCE PROGRAM DETAILS:

08:00 – 08:50 Registration & Trade

08:50 – 09:00 Welcome Tarryn Armour

#### PLENARY SESSION

09:00 – 09:45 The Buruli Ulcer: Navigating the unknown Dr/Prof Daniel O'Brien

09:45 – 10:30 Environmental sustainability: Navigating the future Dr. Andrew Iliov

#### 10:30 – 11:15 MORNING TEA & TRADE EXHIBITION

#### CONCURRENT SESSION 1

11:15 – 11:45 PS04 explained: What it means to you  
Dr Paula Foran RN

Smoke Evacuation now for a better future  
Liz Krstevski RN & Jennifer Gamble RN

11:45 – 12:15 PS08 explained: What it means to you  
Dr Paula Foran RN

Robotic surgery: challenges  
and perspectives @Barwon Health  
Lee Guion RN

12:15 – 12:45 Research nurses in anaesthesia:  
a career frontier  
Rachel Fiddes RN

Orthopaedic surgery in Suva, Fiji  
Liz Atkins RN

#### 12:45 – 13:15 LUNCH

13:15 – 14:00 What you didn't know about the Adult Retrieval Service Lucy Barnett RN

14:00 – 14:45 The next decade in Bariatric surgery Mr George Kalogeropoulos

#### 14:45 – 15:15 AFTERNOON TEA

15:15 – 16:00 Not just an ordinary hernia repair: eTEP hernia Dr David Wardill

16:00 – 16:45 Organisational change: What the future holds Rebecca Lupton RN

16:45 – 17:00 Closing of Conference

## APPLICATION TO EXHIBIT

### PLEASE PRINT CAREFULLY

Title (circle one):     Dr     Mr     Mrs     Ms     Miss

Name: .....

Company: .....

Address: .....

Suburb: ..... State: ..... P/Code: .....

Telephone: ..... Fax: .....

Email: .....

Contact Person: ..... Position: .....

Number of company representatives attending: .....

Please identify any special dietary needs eg. Diabetic, vegetarian, gluten free: .....

Will you be providing your own display stand?      Yes      No

Do you require the provided trestle table and table cloth?      Yes      No

Please detail any company the you DO NOT want to be positioned next to in the trade display  
.....

Do you require access to powerpoint?      Yes      No

Please list any donations of pens/pads etc that may be used in the registrants satchels: .....

If you are taking a sponsorship option, which session would you like to sponsor?

Session 1      Session 2      Session 3

Would you like to facilitate workshop/masterclass sessions from 1115 - 1245hrs?      Yes      No

If yes, what would be the subject of your session? They can be different sessions or the same session repeated.

Session 1.....Session 2 .....Session 3 .....

**Cancellation Policy:** In the event that any applicant to exhibit cancels, for whatsoever reason, the Application to Exhibit, it is understood and agreed that any monies paid for exhibition booths will not be refundable on any cancellation received after Thursday 18 February 2020.

**Attendance:** I/We understand that all attendees and exhibitor staff must be registered to participate in any aspect of the VPNG Annual Country Conference 2020.

I/We have read and understand the Terms and Conditions attached herein and I/We agree to be bound by the said Terms and Conditions.

Signed ..... Date: .....

*(For and on behalf of the exhibitor)*

**Please forward completed application form to VPNG:** Fax: 1300 721 170 Email: enquiries@vpng.org.au

Postal: VPNG Country Conference, PO Box 106, East Melbourne, VIC, 8002

*Payment in full is required to secure each stand by Friday 10th April 2020. If payment is not received the booking may be cancelled and given to next available company on the waiting list.*

## SPONSORSHIP PACKAGES

	AMOUNT	TOTAL
<b>PLATINUM: A DOUBLE STAND +</b>	<b>\$1818.18</b>	<b>\$2000</b>
<ul style="list-style-type: none"> <li>Registration, breakfast, morning tea and lunch for 4 representatives</li> <li>Sponsorship of one conference session</li> <li>Recognition on the conference program</li> <li>Page Advertisement in Snippets Newsletter</li> <li>Option of one workshop at conference</li> </ul>	<b>+\$181.82 GST</b>	
<b>GOLD: A DOUBLE STAND +</b>	<b>\$909.09</b>	<b>\$1000</b>
<ul style="list-style-type: none"> <li>Registration, breakfast, morning tea and lunch for 4 representatives</li> <li>Sponsorship of one conference session</li> <li>Recognition on the conference program</li> </ul>	<b>+\$90.91 GST</b>	
<b>SILVER: A SINGLE STAND +</b>	<b>\$681.82</b>	<b>\$750</b>
<ul style="list-style-type: none"> <li>Registration, breakfast, morning tea and lunch for 2 representatives</li> <li>Sponsorship of one conference session</li> <li>Recognition on the conference program</li> </ul>	<b>+\$68.18 GST</b>	
<b>A SINGLE STAND</b>	<b>\$454.55</b>	<b>\$500</b>
<ul style="list-style-type: none"> <li>Registration, breakfast, morning tea and lunch for 2 representatives</li> </ul>	<b>+\$45.45 GST</b>	
<b>CONFERENCE BAG PROMOTIONAL BROCHURE</b>	<b>\$100.00</b>	<b>\$110</b>
	<b>+\$10.00 GST</b>	
		<b>TOTAL PAYABLE: \$</b>

## PAYMENTS

1. **Electronic Transfer:** Identify name in payment. Bank: ANZ BSB: 013 900 Account No: 4024 92159

2. **Credit card:** Visa  MasterCard

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

Name of card holder: .....

Amount to be authorised: .....

Signature: .....Date: .....

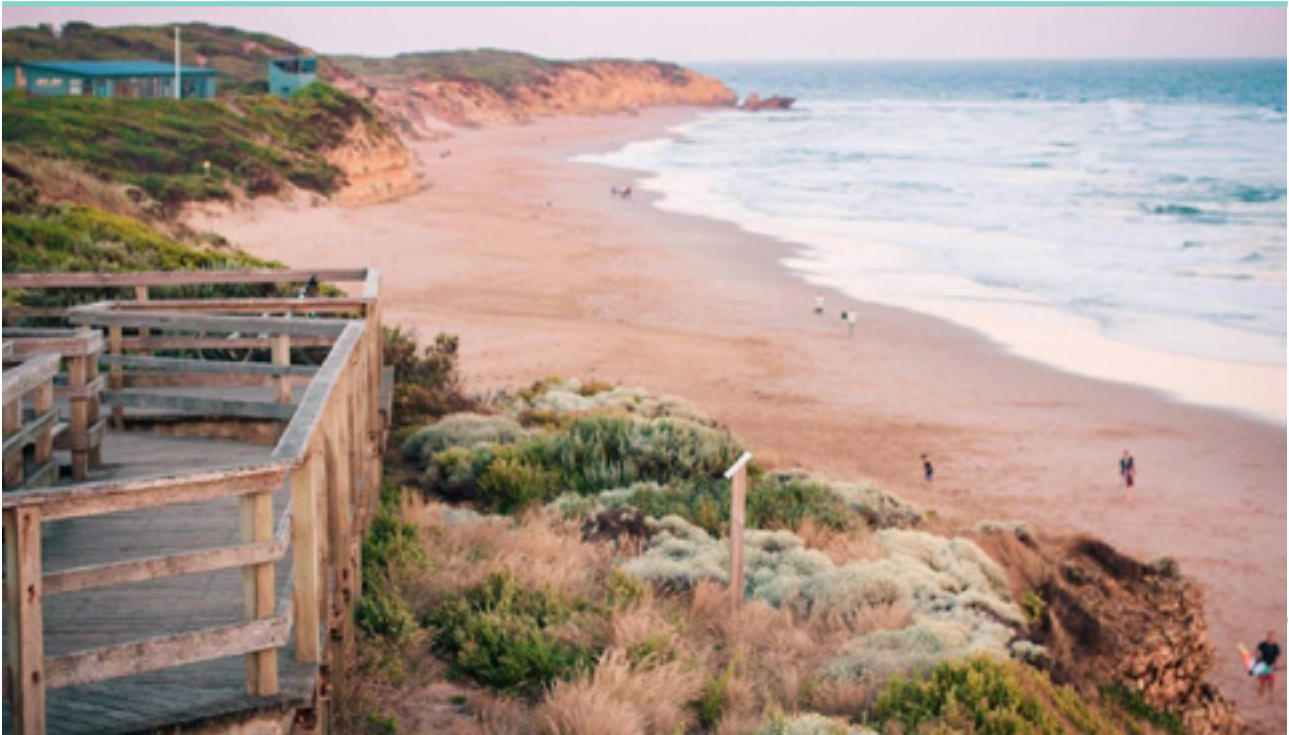
VPNG Membership Number: .....

**A tax invoice will be supplied upon Registration at the Conference**

### Registration Details

Complete the Registration Form and forward with payment to: VPNG Country Conference, PO Box 106, East Melbourne, VIC, 8002 or email with credit card details to enquiries@vpng.org.au.

## ATTRACTIONS AROUND TORQUAY SURFCOAST & GREAT OCEAN ROAD



There are many exciting places to visit and activities to enjoy around Torquay on the Surfcoast and the Great Ocean Road. Many are a short stroll from the heart of the township. From waterfalls, shipwrecks, bushwalking, sightseeing, fishing, four wheel drive touring, shopping, tennis, golf, art exhibitions, markets, restaurants to simply relaxing on the front or back beach enjoying the afternoon sun. Everything you need for a successful holiday is at your finger tips in and around Torquay.

### **Torquay Visitor Information Centre & National Surfing Museum**

Surf City Plaza

77 Beach Road

Torquay Victoria 3228

**Info Centre Ph:** 03 5261 4219

**Surf Museum Ph:** 03 5261 4606



## TORQUAY ACCOMMODATION

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The range of Torquay Accommodation options including the surrounding areas of Jan Juc, Bellbrae & Bells Beach is incredible. From budget backpackers options to luxury resorts, hotels, motels, apartments, bed & breakfast accommodation overlooking the sea and self contained cottages. Any accommodation preference in Torquay is catered for.



RACV Torquay has accommodation options for delegates and can be offered at a discounted rate for RACV members.

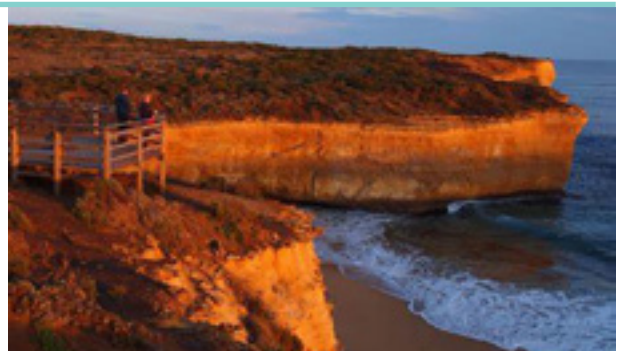
Follow the link below for other accommodation options: <https://www.torquayvictoria.com.au/>

## ALL CONFERENCE ENQUIRIES

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VPNG via **1300 721 169** or  
[enquiries@vpng.org.au](mailto:enquiries@vpng.org.au)

Office hours are Tuesday and Thursday, 9:00am - 5:00pm



## SPONSORSHIP & EXHIBITION AGREEMENT

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### 1.1 Delivery and collection

Client deliveries must be arranged in advance with your Event Coordinator and marked with the contact name, event title and date. Goods may only be received and dispatched from the loading dock no earlier than two (2) days prior to the event.

All contractors entering the property must register with security and obtain a contractor's pass.

All goods must be collected within (2) working days after the event, unless prior arrangements have been made. If goods remain after this time, storage fees will apply and will be charged to the event master account, or alternatively be deemed abandoned at the discretion of RACV.

### 1.2 Storage

Limited storage facilities are available on application. Material for packaging, crates and boxes should be removed from stands during exhibition open hours. No fire exits may be blocked.

### 1.3 No Responsibility

RACV will not accept any responsibility for damage or loss of equipment or goods left on the venue prior to, during, or after the event.

### 1.4 Exhibition and Set Up

All exhibition and stage set-up plans must be approved by the Event Coordinator at least 30 days prior to the event. Contractor(s) must also provide details relating to delivery, set up and breakdown of equipment. The Client is liable for any damage caused by its contractors working on their event. Strict fire regulations demand that all display material, furniture and selling aids must be kept within the perimeter of your stand.

Stand construction - any materials used for stand construction, display purposes or theming should conform to the following standards:

- Non-combustible material
- Self-extinguishing plastic material
- Inherently non-flammable material
- Flame proof fabric
- Plywood, hardwood, pulpboard or fibreboard rendered 'flame resistant' by an acceptable process of impregnation.

### 1.5 Electrical Testing and Tagging

All portable electrical equipment (including detachable power cords, such as IEC leads, extension leads and power boards) entering the venue must have been tested by a qualified person in accordance with Australian Standard AS3760:2010 (Electrical Testing and Tagging) and have a valid tag.

RACV may inspect all equipment, leads, fittings or materials brought into the venue and may prohibit the Client from use if deemed unsafe, they shall be removed from RACV immediately at the expense of the person who brought them in. Electrical equipment without a valid testing tag cannot be used in the venue.

### 1.6 Signage

You may not screw, nail, staple or glue any signage to any part of the building, fittings or fixtures, without RACV's express permission. You will be responsible for the cost of rectifying damage caused by non-compliance with this requirement.



No ladder or other device whatsoever is to be affixed to, or suspended from, any overhead structure without consent.

You may erect stand-alone signage in the part of the venue dedicated to the event provided this does not cause damage to any part of the building, fittings or fixtures.

### **1.7 Cleaning**

General and normal cleaning is included in the cost of the event. Additional cleaning charges may be incurred where an event or attendee has created cleaning requirements considered in the reasonable opinion of RACV to be over and above normal cleaning.

## **GENERAL PROVISIONS**

### **2.1 Exclusion of liability**

Notwithstanding any other provision of this agreement and to the extent permitted by law, RACV will not in any circumstances be liable for any:

- a) indirect, consequential, incidental, special or exemplary damages, expenses, losses or liabilities; or
- b) loss of profits, business interruption, loss of revenue, economic loss, loss of goodwill, loss of opportunity or expectation of loss or loss of production, which may be suffered or incurred by any person, including in respect of the event or in connection with this agreement.

### **2.2 Liability Cap**

Other than in the case of RACV's gross negligence, the maximum aggregate liability of RACV to the Client in respect of events, acts or omissions is limited, to the extent permitted by law, to the event charge payable by the Client under this agreement, to the extent that the liability is incurred under, in relation to, or in connection with this agreement (including RACV's performance or non-performance).

### **2.3 Injury and Other Damage to Persons and Property**

You are responsible for any loss, damage or injury caused by any person acting under your direction, order or control in connection with the event, save to the extent such loss, damage or injury is caused or contributed to by RACV.

You must report any damage caused to RACV property as soon as possible. At the conclusion of the event, RACV will inspect the venue and a report of any damage to RACV's property arising from the event will be made available to you. You are invited to inspect any damage contained in the report but you must do so as soon as reasonably practicable and in any event prior to any further function taking place in the area where the damage has occurred.

### **2.4 Force Majeure**

If either party is unable wholly or in part to carry out any of its obligations under this agreement due to accident, government restrictions, act of God, war, fire, shortage of suitable materials or any other cause beyond the reasonable control of that party ("Force Majeure Events"), the prevented party must give notice of such an occurrence to the other party and, to the extent of the inability, the prevented party will be excused from its obligations under this agreement without any liability. If RACV terminates the agreement under this clause any amounts paid by you to RACV will be refunded in full.