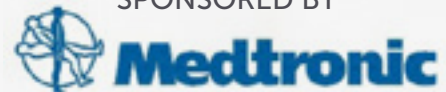




2019 MARY BARRY MEDTRONIC EDUCATION GRANT

SPONSORED BY



The Mary Barry Medtronic Education Grant, is awarded to support Victorian Perioperative Nurses Group members in their ongoing professional development by conference attendance (other than VPNG and ACORN)¹ or project work in perioperative nursing. The Grant is worth up to \$2,000 with two rounds of applications per year. Applicants must be VPNG members to apply.

ELIGIBILITY REQUIREMENTS

Applicants must meet the following criteria to be considered:

- Registered / Enrolled nurse with current Nursing and Midwifery Board of Australia (NMBA) registration;
- Employed in Victoria in the area of perioperative nursing (full or part time);
- Australian citizen or have permanent residency status;
- Have not received a scholarship or grant from VPNG in the previous two (2) calendar years;
- Current financial member of VPNG; and
- Have been a member of VPNG for at least two (2) years immediately preceding the Grant application.
- Application form and supporting documents must be received in a single PDF format document via email.

Applications from individuals who do not meet the eligibility criteria, or submit incomplete applications will not be considered.

¹ For VPNG or ACORN Conferences Grant refer to VPNG Conference Grant or VPNG-ACORN Conference Grant

CONDITIONS

The successful applicant shall at the conclusion of the tenure of the Grant:

Submit a summary report to the VPNG Education Subcommittee within 30 days of conference attendance or completion of project work outlining the following:

- (a) the activities and events attended by the recipient of the Grant;
- (b) experience and skills gained by the recipient of the Grant from such events and activities;
- (c) highlights of selected presentations and materials from the events.

The successful applicant shall also:

- Submit a clinical interest article for publication in Snippets, the ACORN Journal and/or
- Present a paper at a VPNG educational event and/or
- Record and submit a video clip that showcases how the project work or conference attendance has contributed to your perioperative nursing practice that can be used on our website, social media and educational activities.
- Acknowledge VPNG and Medtronic as the Grant provider or on any printed material or conference presentation.

Individuals who are applying for a Conference grant and do not produce evidence of conference registration will not receive a grant. Payment of the Grant will be made in one instalment.

SELECTION CRITERIA

- Provide a cover letter that states the purpose of the Grant application and relevance to perioperative nursing practice and demonstrates a contribution to nursing / perioperative nursing;
- Provide a current curriculum vitae that demonstrates a commitment to perioperative nursing and continued professional development;
- Provide details and evidence of the conference to be attended, including organising body, dates, associated costs and a receipt of conference registration and/or confirmation to speak; or
- Provide outline of the project including objectives, timeframe for completion of project and expected costs;
- Provide details of any other financial assistance that has been obtained and/or applied for and any subsequent commitments to that financing body.

Applications from individuals who do not meet the selection criteria will not be considered.

APPLICATION PROCESS

Applications are accepted by email only. One electronic application with supporting documents should be **emailed in a single PDF document**, addressed to the VPNG Education Subcommittee at enquiries@vpng.org.au

CLOSING DATE FOR APPLICATIONS

Applications must be submitted via email to enquiries@vpng.org.au by midnight on 28th February 2019 for round one and 28th August 2019 for round two.

FURTHER INFORMATION

If you have any questions, contact the VPNG Education Subcommittee on 1300 721 169 or email enquiries@vpng.org.au

2019 MARY BARRY MEDTRONIC EDUCATION GRANT APPLICATION FORM

SPONSORED BY  **Medtronic**

APPLICANT'S DETAILS

First Name:	Surname:	
Address:		
Phone:	Mobile:	Work:
Email:		
Place of Employment:	Position:	
Nursing & Midwifery Board of Australia registration number:		
Where you born in Australia? (please circle) YES NO		
If no, are you a permanent resident? YES NO		

VPNG MEMBERSHIP DETAILS

Membership Number:	Years Membership:
Have you received a VPNG scholarship or grant in the last 2 years (please circle): Yes No	
If yes, please provide details of what you received and the month/year:	

PROPOSED CONFERENCE / PROJECT DETAILS:

- If the purpose is a conference please provide details on organising body, dates, and a receipt of conference registration and/or invitation to speak (please note this Grant is not for the purpose of attendance to a VPNG or ACORN Conference).
- If the purpose is project work please provide an outline of the project including objectives and time-frame for completion of project.

Purpose / Details:

Expected costs of your conference/project:

Amount of grant money you are requesting:

Have you made any other funding applications? YES NO

If yes, name of funding body and amount of assistance:

Commitment to other funding body:

DECLARATION

If successful in my application, I agree to:

- Submit a summary report within 30 days of conference attendance or completion of project work outlining the following:
 - (a) the activities and events attended by the recipient of the Grant;
 - (b) experience and skills gained by the recipient of the Grant from such events and activities; and
 - (c) highlights of selected presentations and materials from the events.
- Submit a clinical interest article for publication in Snippets, ACORN journal and/or
- Present a paper at a VPNG educational event and/or
- Record and submit a video clip that showcases how the project work or conference attendance has contributed to your perioperative nursing practice that can be used on our website, social media and educational activities.
- VPNG and Medtronic must be acknowledged as the Grant provider on any printed material or conference presentation

Failure to complete the proposed project or attend the proposed conference will result in all Grant funds being returned to the Victorian Perioperative Nurses Group.

Name of Applicant:

Signature of Applicant:

Date:

REFEREE REPORTS Applications without supporting referees will not be processed

Two referees' reports are required to provide:

- The suitability of the purpose of the grant to your area of perioperative nursing practice, and/or
- Your ability to complete the project.

FIRST REFEREE

Name:

Date:

Position:

Place of Employment:

Address:

Phone:

Mobile:

Work:

Email:

Please comment on the applicant's ability to complete the task and/or the suitability of the project/Conference to their area of practice

First Referee Signature:

SECOND REFEREE

Name:

Date:

Position:

Place of Employment:

Address:

Phone:

Mobile:

Work:

Email:

Please comment on the applicant's ability to complete the task and/or the suitability of the project/Conference to their area of practice

Second Referee Signature:

CHECKLIST

✓	Ensure your application is complete using this checklist. Include it in your submission in one PDF document.
	Letter, application form, referee reports, supporting evidence and checklist together in one PDF document.
	Completed Grant application form, Curriculum Vitae and signed declaration. A professional cover letter of application addressed to the VPNG Education Subcommittee which demonstrates the following: <ul style="list-style-type: none">• The relevance of the Conference attendance or benefits of the project to your current professional practice and to perioperative nursing• Evidence of any contribution to nursing / perioperative nursing (e.g. QA projects, workplace committees/portfolio, preceptorship etc.)

ADDITIONAL SUPPORTING EVIDENCE:

	A copy of birth certificate or Australian citizenship or permanent residency status if not born in Australia
	Evidence of current NMBA registration
	Evidence of Victorian employment in the area of perioperative nursing (e.g. a dated letter from employer on a workplace letterhead)
	Evidence of current financial VPNG membership that demonstrates at least two (2) years membership immediately preceding the Grant application
	Curriculum vitae that demonstrates a commitment to perioperative nursing and continuing professional development

PROVIDE DETAILS OF CONFERENCE / PROJECT:

	Provide details of the Conference to be attended, including organising body, dates and associated costs (travel and accomodation.) Must include receipt of Conference registration and/or speaker confirmation; or Provide outline of the project including objectives, timeframe for completion of project and expected costs
	Details of any other financial assistance (for the above project) you have obtained and/or applied for and any subsequent commitments to that financing body
	Two (2) signed referee's reports