



## 2019 SISTER MARY FELIX & JUNE ALLEN SCHOLARSHIP

The Sister Mary Felix and June Allen Scholarships are for postgraduate studies at Graduate Certificate and Graduate Diploma level in perioperative nursing. These Scholarships are only for nurses practicing in Victoria in the area of perioperative nursing. The Scholarship is worth \$2,000.

The number of scholarships awarded annually will be determined by the VPNG Committee and by the annual budget.

### ELIGIBILITY REQUIREMENTS

Applicants must meet the following criteria to be considered:

- Registered nurse with current Nursing and Midwifery Board of Australia (NMBA) registration;
- Employed in Victoria in the area of perioperative nursing (full or part time);
- Australian citizen or have permanent residency status;
- Have not received a scholarship or grant from VPNG in the previous two (2) calendar years;
- Produce evidence of enrolment in a postgraduate certificate or diploma in perioperative nursing (tax invoice of fee payment);
- Application form and supporting documents must be received in a single PDF format document via email.

Applications from individuals who do not meet the eligibility criteria, or submit incomplete applications will not be considered.



## CONDITIONS OF SCHOLARSHIP

Scholarship recipients are required to provide a copy of academic results at the completion of each semester of study. These must be forwarded to the VPNG Education Subcommittee.

Payment of the Scholarship will be made in two instalments. The first payment will be made on evidence of enrolment (fees paid) in first semester. The second payment will be made upon receipt of first semester results and evidence of enrolment (fees paid) in second semester.

Where not already a member, scholarship recipients must become a member of VPNG upon receipt of the first instalment.

At the conclusion of the course the successful applicant shall present a paper at a VPNG educational event and/or write a clinical interest piece for publication in Snippets.

VPNG must be acknowledged as the Scholarship provider on any printed material or conference presentation.

## SELECTION CRITERIA

- Proof of enrolment – receipt of fee payment to university;
- Relevance of the degree and/or study program to the applicant's current professional practice and to the nursing profession
- Evidence of continuing professional development
- Evidence of any contribution to nursing/perioperative nursing
- Evidence of scholarly achievements
- Evidence of curriculum vitae that demonstrates a commitment to perioperative nursing and continuing professional development.

**Applications from individuals who do not meet the selection criteria will not be considered.**

## APPLICATION PROCESS

A cover letter addressing the selection criteria must be provided with the completed application form and supporting documents. A copy of receipt of university fee payment and a curriculum vitae must also be provided. Applications are accepted by email only. One electronic application with supporting documents should be emailed in a **single PDF document** addressed to the VPNG Education Subcommittee at [enquiries@vpng.org.au](mailto:enquiries@vpng.org.au).

## CLOSING DATE FOR APPLICATIONS

Applications must be submitted via email to [enquiries@vpng.org.au](mailto:enquiries@vpng.org.au) by midnight on 28th February 2019.

## FURTHER INFORMATION

If you have any questions, contact the VPNG Education Subcommittee on 1300 721 169 or email [enquiries@vpng.org.au](mailto:enquiries@vpng.org.au)



# 2019 FELIX ALLEN SCHOLARSHIP APPLICATION FORM

## APPLICANT'S DETAILS

First Name:	Surname:	
Address:		
Phone:	Mobile:	Work:
Email:		
Place of Employment:		Position:
Where you born in Australia? (please circle) YES NO	If no, are you a permanent resident? YES NO	
Have you received a VPNG Scholarship or Grant in the last 2 years? (please circle) YES NO		
If yes, please provide details:		

## PROPOSED STUDY PROGRAM

Name of institution where the study program will be conducted (or is being conducted):
Name of the study program:
Student status (please circle): Part time Full time
The year the study program commenced (or is planned to commence):
Expected year of completion of the study program:
Expected level of exit of study program (please circle): Post-Graduate Certificate Post-Graduate Diploma

## DECLARATION

If successful in my application, I agree to:

- Become a member of the Victorian Perioperative Nurses Group if not already;
- Provide VPNG with evidence of enrolment and a copy of academic results; and
- Present a paper at a VPNG educational event and/or write a clinical interest piece for publication in Snippets.

**Failure to complete the proposed course of study will result in all scholarship funds being returned to the Victorian Perioperative Nurses Group.**

Name of Applicant:

Signature of Applicant:

Date:

## CHECKLIST



**Ensure your application is complete using this checklist.  
Include it in your submission in one PDF document.**

Letter, application form, supporting evidence and checklist together in one PDF document

Completed scholarship application form, Curriculum Vitae and signed declaration

A professional cover letter of application addressed to the VPNG Education Subcommittee which demonstrates the following:

- The relevance of the study program to your current professional practice and to perioperative nursing
- Evidence of your continuing professional development (e.g. attendance to conferences, workshops, study days, short courses, professional memberships etc.)
- Evidence of any scholarly achievements, including publications or conference presentations (e.g. golden key society, nursing/hospital/university awards, workplace/seminar presentations etc.)
- Evidence of any contribution to nursing / perioperative nursing (e.g. QA projects, workplace committees/portfolio, preceptorship etc.)

## ADDITIONAL SUPPORTING EVIDENCE:

A copy of birth certificate or Australian citizenship certificate or permanent residency status if not born in Australia

Evidence of current NMBA registration

Evidence of Victorian employment in the area of perioperative nursing (e.g. a dated letter from employer on a workplace letterhead)

Evidence of enrolment. A letter of offer or welcome letter is not acceptable evidence. It must be a receipt/tax invoice of fee payment from the university/institution that shows the enrolment in the course

Curriculum vitae that demonstrates a commitment to perioperative nursing and continuing professional development